

**Financial Review or Audit Form for
Blackhawk Presbytery Congregations**

Based on the Book of Order, each church in Blackhawk Presbytery is required to conduct an annual financial review or formal audit of the church's records. This may be done by an outside firm or maybe done by members of the congregation experienced in accounting as long as they are not related to the Treasurer. The session of each church is to document the results of the annual review in their annual minutes. Please see section G-3.0113 for guidance on this requirement.

Clerks of Session are to submit the following along with the minutes for annual review:

We the Session of _____ have received the results of an annual review of our financial records which was conducted by _____ on _____.

The results are documented in the minutes of our _____ meeting.

_____ No discrepancies were found

_____ Discrepancies were found, and appropriate action has been taken

_____ We did not complete a financial review for the previous year for the following reasons:

If discrepancies were found, the above church is required to notify the Presbytery office (office@blackhawkpresbytery.org).