

PERSONNEL COMMITTEE REPORT
August 23, 2016

Attendees: Rev. Dr. Anita Stuart-Steva, moderator; Rev. Stephen Bowie; Rev. Mike Selburg; Rev. Dr. John Rickard

The Personnel Committee conducted the annual personnel reviews for all Presbytery staff: both contracted: Treasurer and Bookkeeper; and salaried: Presbytery Staff Assistant and General Presbyter/Stated Clerk.

The support staff of the Presbytery is very dedicated to helping it function smoothly and efficiently. They are interested in communicating the concerns of the members of Presbytery with the appropriate committees and/or staff and having all voices be heard.

Thank you to all who participated in the review of the General Presbyter. We received over 25 evaluations from Presbytery committees, Sessions, and individual Teaching and Ruling Elders. Overall, the evaluations were very positive. Any concerns expressed were addressed.

For your information:

- Lou Ann Breckenridge, the treasurer, has reduced her stipend from \$6,000 to \$4,800 to more accurately reflect the time she spends in the office. The stipend covers her mileage.
- John Rickard, the General Presbyter/Stated Clerk, has reduced his salary by \$15,000 to help balance the per capita budget.

Budget recommendations:

- Raise the salary of the staff assistant by 3%. She has not had a pay increase since she was hired in 2012.
- Allocate \$400 for additional training of the bookkeeper in the Quicken program.

Respectfully submitted,

Rev. Dr. Anita Stuart-Steva